

Coffs Harbour Writers Group Inc

Meeting Guidelines 2018

General Meetings:

General Meetings are held on the first Wednesday of the month, currently at The Cavanbah Centre, 191 Harbour Drive, Coffs Harbour, NSW 2450. Commencing at 9.30am for 10.00am – 12.30pm.

General Meetings will be conducted in compliance with, “Associations Incorporation Act 2009 No 7”. [https://www.legislation.nsw.gov.au/~view/act/2009/7](https://www.legislation.nsw.gov.au/~/view/act/2009/7)

In general this will be followed by “Readings” interspersed with writing workshops, a guest speaker, or writing exercise.

Readings:

Readings must be your own work, beware of plagiarism. Be ready to read your works, there is little entertainment value in watching you search for your glasses. Stay on topic.

If your piece is longer than 600-700 words, and really would like to read it in full, or it is likely to provoke commentary, or you would like to invite commentary, please notify the facilitator beforehand, so that you can go last, time permitting. There are timetables to maintain, only one extended reading can be accommodated, and may not always be possible due to time constraints. It is recommended that you have a compliant piece as a back up

Religion, politics, deliberately controversial or provocative material should be avoided. Further if it contains copious blood gore, violence or medical procedures, warn your audiences first, as some may wish to leave the room.

Censorship: In keeping with media broadcasting regulations.

<http://www.classification.gov.au/Pages/Home.aspx>

As per news items in TV: Warning: “Some listeners/viewers, may find the following confronting, it includes confronting content”.

Sexually explicit is to be avoided.

General conduct:

Courtesy and respect to all members at all times. Continued interruptions, disruptions, talking or shouting over the top of others will not be tolerated.

Any member found in breach of the above may be subject to disciplinary action as per Section 11 of the constitution.

Consider your fellow members, their views and values may not be the same as yours. Where decisions are needed they will reflect the group as a whole, rather than an individual.

Your cooperation in maintaining our schedules is appreciated.